

**MEETING OF THE BOARD OF TRUSTEES OF THE
SOUTHLAKE MOSQUITO ABATEMENT DISTRICT
MINUTES**

November 12, 2018

1. **ROLL CALL**

The meeting was called to order at 7:35 p.m. by President Barbara Struthers. Trustees Roger Simonson , Dan Rubin, Tony Bilotti and Susan Levy were present. District Attorney Robert J. Masini was also in attendance.

2. **PUBLIC COMMENT**

No members of public present.

3. **MINUTES**

The Trustees reviewed the minutes of the October 8, 2018 regular meeting and the October 8 public hearing on the tax levy ordinance. Motion by Trustee Simonson and seconded by Trustee Bilotti to approve the minutes of the October 8, 2018 regular meeting an October 8 public hearing. All in favor. Motion passed.

4. **TREASURER'S REPORT**

The trustees reviewed the October 2018, treasurer's report. Trustee Levy advised that the Certificate of Deposit matured on November 5. She moved the funds into the Prime Savings account. She anticipates the present 18 month 2.5% rate may rise in December so she decided to wait to renew. She will move funds into a new CD in December.

The October 31, 2018 fund balance was \$847,145.88.

Following a brief discussion Trustee Rubin moved to accept, as presented, the Treasurer's Report for October 2018. Seconded by Trustee Simonson. All in favor Motion passed.

5. **BILLS**

The Trustees considered the following bills:

1. Grach, Masini, Hazan & Gurysh, LLP - \$1,730.72 – Legal Services - \$1,472.25 and expense reimbursement \$258.47 Chicago Tribune for publication.
2. Liberty Business Systems - \$150.00 – website maintenance.
3. Smith Accounting Services - \$200.00 – two months accounting services.

4. Village of Deerfield - \$1,387.85 – payment for printing and insertion of educational materials with Village water bills for 2017 and 2018.

Following a brief discussion Trustee Bilotti moved that the bills presented be paid. Seconded by Trustee Rubin. Roll Call. Ayes: Simonson, Bilotti, Levy, Rubin and Struthers. Nays: None. Motion passed.

6. **OLD BUSINESS**

- A. None.

7. **NEW BUSINESS**

- A. A. Discussion and adoption of Resolution approving the State of Illinois Comptroller's Annual Financial Report for the fiscal year ending April 30, 2018– Attorney Masini distributed copies of the State of Illinois Comptroller's required FY 2018 Annual Financial Report for the District for the trustee's review. The Report was prepared by his office. The law now requires the trustees to review the report in an open meeting and adopt a resolution approving the report and its filing with the Comptroller. Trustee Levy pointed out to the other trustees that the District spent substantially more money than was taken in. This dropped the District's cash reserves by over \$150,000. The trustees discussed the report.

Following the discussion Trustee Levy moved that the Board approve the Report as presented and have it filed with the Comptroller. Seconded by Trustee Simonson. Roll call. Ayes: Simonson, Bilotti, Levy, Rubin and Struthers. Nays: None. Resolution adopted.

Attorney Masini and Trustee Levy then briefly reported to the other trustees their activity with seeking clarification of the Clarke invoice presented at the October meeting. They are waiting to hear back from Clarke.

- B. Discussion and possible action on trustee attendance at the AMCA annual conference in 2019 – President Struthers told the other trustees that the AMCA annual meeting is being held in Orlando, Florida in late February. She plans to attend and suggested that any other trustees who are interested should start making plans. After a brief discussion among the trustees, Trustee Levy moved that the Board authorize the attendance at the AMCA annual meeting of any trustee who desires to attend and that the District will make reimbursement for any appropriate expenses incurred. Seconded by Trustee Bilotti. Roll Call. Ayes: Simonson, Bilotti, Levy, Rubin and Struthers. Nays: None. Motion passed.

8. **REPORTS**

President Struthers reminded everyone that the holiday dinner is set for 6:30 p.m. on December 10 at the Italian Kitchen in Deerfield.

Attorney Masini advised that the terms of Trustees Struthers and Levy are ending in December. Trustee Struthers would like to continue serving. Trustee Levy will advise of her decision in the near future.

9. **ADJOURNMENT.**

Trustee Levy moved that the meeting be adjourned. Seconded by Trustee Rubin. All in favor. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Roger Simonson, Secretary of Southlake
Mosquito Abatement District